**Shaughnessy Heights United Church**

**Minister of Instrumental Music**

Position/Job Description

Part-time position. 12 hours per week

1. **Purpose and Scope:**

The Minister of Instrumental Music provides musical leadership that nurtures and strengthens the mission of Shaughnessy Heights United Church through congregational worship. This mission states that worshippers who appreciate the exploration of Christian faith through music will be helped to experience “the language of the Spirit” in services supported by a variety of beautiful musical offerings that inspire and transform them.

The Minister of Instrumental Music:

• in collaboration with the Coordinating Minister and the Minister of Choral Music ensures that all musical aspects of the service support the liturgical themes of worship

• develops a varied instrumental music program that encourages participation of congregational members of all ages with a variety of talents and gifts

• collaborates with the Minister of Choral Music and other musicians, as appropriate, on rehearsal preparation.

1. **Responsibilities**:

The Minister of Instrumental Music, together with the Minister of Choral Music, is responsible for contributing to meaningful worship services that reflect the core values, mission and beliefs of the congregation.

Specifically, the Minister of Instrumental Music is responsible for:

* + **Organist**: primary responsibility for solo organ and piano music during worship.
  + **Accompanist**: primary responsibility for accompanying the choir and congregational singing.

* + **Music Program**: share responsibility with the Minister of Choral Music to support and promote a music program that is affirming and vibrant; fosters and encourages musical diversity and the artistic and spiritual gifts of all members of the congregation.

Plans for coverage that provides musical leadership at a high artistic level.

* + **Administration**: in consultation with the Minister of Choral Music, the Minister of Instrumental Music operates within a budget for print music purchases and instrument maintenance, repair and upgrades, and makes recommendations as needed. Ensures that all musical instruments and equipment are regularly maintained and repaired and upgraded as necessary and approved.
  + **Staff member**: works with Ministry personnel and other staff colleagues to plan and coordinate the musical components of regular and special worship services; attends staff meetings; and assists the Worship and Music Team in its mission, work and mandate.

1. **Organization Accountability**

The Minister of Instrumental Music reports to the Coordinating Minister. The Coordinating Minister will provide direction and hold the Minister of Instrumental Music accountable for their work. Performance reviews will be conducted by the Ministry & Personnel Committee with input from the Worship Elder and Coordinating Minister.

Works with the Minister of Choral Music with respect to professional and musical responsibilities, as well as scheduling time commitments, including absences.

Maintains professional working relationships with the Worship and Music Team, congregation, ministry personnel and staff.

Is encouraged to maintain membership in and participate in applicable local, national, and international organizations of church music.

1. **Authority**

1. Hires and supervises extra instrumentalists as needed.
2. The Minister of Instrumental Music does not publicly speak on behalf of SHUC, and refers requests to the Coordinating Minister or other appropriate Council or staff member.